

## CALL FOR APPLICATIONS

### The Roma Graduate Preparation Program – Academic Mentors

The Roma Graduate Preparation Program is looking to recruit academic mentors to teach courses in the following fields for the 2017-2018 Academic Year:

*/ Economics / Environmental Sciences and Policy / Gender Studies / History / International Relations / International Business Law / Human Rights / Mathematics / Nationalism Studies / Philosophy / Political Science / Public Policy / Sociology and Social Anthropology /*

**Application Deadline:** August 20 2017

**Start Date:** September 2017

**End Date:** June 2018

#### **Duties and responsibilities:**

Mentoring and tutoring involves two 100-minute sessions a week, office hours and consultations for each student in the group, over the course of all three academic terms (i.e. September 2017 to June 2018). Tutoring classes are small, ranging from 1 to 4 students.

Mentors are expected to carry out the following tutoring and mentoring activities/tasks:

- Elaborate a syllabus with assistance and supervision from the RGPP academic director, develop introductory-level MA preparatory courses and mentor the students enrolled in the Roma Graduate Preparation Program during the 2017-18 AY. The syllabus for the course will build on an introduction to the subject in the first term and gradually to the standard required for MA study.
- Teach weekly introductory-level MA preparatory courses;
- Offer individual consultations and office hours;
- Provide advice and guidance on the MA applications of the students and share further information on English-language MA studies in social sciences;
- Grade and assesses the progress of the students per term;
- Keep a record of and report on students' attendance

**RGPP students will confirm their tutoring field in September 2017. There is the possibility that one or more of the subjects listed above will not be offered. Prospective mentors should bear this in mind when applying.**

#### **Qualifications:**

Mentors are ideally PhD candidates at Central European University or another Hungarian university in Budapest. CEU PhD students applying should be post-comprehensive at the

start of the academic year 2017/18. Teaching experience is not a requirement, training and support will be provided throughout the academic year.

**How to apply:**

Applicants need to submit:

1. CV
2. Cover letter outlining how your academic experience and teaching experience, if applicable, make you a good candidate for the subject you wish to teach
3. The names of two referees, one of whom should be your supervisor if you are a current PhD candidate

Please send your complete application package to [rgpp@ceu.edu](mailto:rgpp@ceu.edu), with the subject line Mentoring Job - RGPP.

Former mentors/tutors are strongly encouraged to apply.

**Compensation:**

Mentors will be remunerated at 19 EUR gross per classroom hour (50 min.) to cover teaching and associated tasks including assessing students, class preparation and writing progress reports at the end of each term.

Enquiries can be made to Angela Kocze, Academic Director Roma Graduate Preparation Program, [koczea@ceu.edu](mailto:koczea@ceu.edu)

**Program Background:**

Building on CEU's longstanding reputation in enhancing higher education, research, and professional opportunities for Roma, CEU's Roma Access Programs (RAP) is transformed into the Romani Studies Program (RSP) as of August 1, 2017. RSP is a new academic unit at CEU, encompassing the [Roma Graduate Preparation Program \(RGPP\)](#) and [Roma in European Societies \(RES\) initiative](#). RGPP was initiated in 2004 to facilitate Roma students' access to competitive English-language graduate programs. Building upon the success of RGPP, RES was launched in 2016 as a multi-year initiative to improve the situation of Roma across Europe in all sectors at local, national, and regional levels through interdisciplinary graduate and professional training, advanced research, leadership development and community outreach. RSP programs are supported by [Open Society Foundations' Roma Initiatives' Office \(RIO\)](#), the [Roma Education Fund \(REF\)](#), [The Sigrid Rausing Trust](#), and [THE VELUX FOUNDATIONS](#).